

# **XII General Assembly of the Ottawa Diplomatic Association**

**Embassy of Japan - Auditorium  
255 Sussex Drive, Ottawa  
Thursday, October 7, 2010  
1-3 pm.**

## **Agenda**

1. The President of the Ottawa Diplomatic Association calls the meeting to order
2. Election of Chairperson
3. The Quorum Report
4. The Chair appoints three scrutinizers to count votes
5. Approval of the Minutes of last year's General Assembly
6. Bylaws revision
7. Financial Statements by the Treasurer
8. Auditor's Report
9. President's Annual Report, covering ODA's activities during the past year
10. Elections to the Executive Committee for the year 2009-2010
  - President
  - First Vice-President
  - Second Vice-President
  - Secretary General
  - Deputy Secretary General
  - Treasurer
  - Deputy Treasurer
  - Member
  - Member
  - Member
11. Appointment of Auditor and a substitute
11. Admission of Associate Members
12. Determining the Membership Fee (\$60.00)
13. Any other matters
14. The Chair hands the Meeting over to the newly elected President
15. Adjournment